

HARTLAND MIDDLE SCHOOL
REQUEST FOR CHANGE OF SCHEDULE

Date: _____

Student's Name: _____ Grade: _____

Change Requested: _____
(CURRENT class to PREFERRED class)

Reason for request:

- I have taken this class before
- The class was not one of my choices
- Other (please be specific): _____

Every attempt will be made to accommodate this request, but there is no guarantee. Please be aware that this schedule change could change the entire schedule.

Phone Number of Parent: _____

Parent Signature

Office Notes: _____

